

Sr. No.	Criteria	Supporting Documents
1	a. Bidder must be an authorized OEM partner for supply of PC's (Desktops / Laptops) that they are bidding for with back-to-back support for 5 years. b. OEM must certify spare parts availability all over India and provide an escalation matrix with direct contact details of regional service heads c. Bidder must bid only business / commercial series PC's (Desktops & Laptops) that they are bidding for, and not any consumer / retail models	1. For GEM bids, OEM authorized letter issued to participate in GEM bids for the product that they are bidding for, shall be submitted for supply and support with original parts, PAN India during the warranty period. 2. For other Bids, OEM Authorization letter with clear mention of GEL bid number for the product that they are bidding for, shall be submitted for supply and support with original parts, with Accidental Damage Protection, PAN India during the warranty period. 3. OEM needs to provide declaration that model of the product that they are bidding for is of Business / Commercial line only Please note that sub-dealer/sub-partner of the authorized dealer/partner are not allowed to bid.
2	The Bidder shall have successfully supplied at least ANY one of the following quantities of PC's (Business series Desktops / Laptops only) with similar or higher configuration during the last 7 years from the tender publishing date: For Laptop Bids	GEL associated Bidder (Existing and Previously): Submit GEL issued PO/WO for fulfillment of criteria. GEL non-associated Bidder: Bidder shall submit the copy of Purchase Order/Work

	a	Three similar completed supply orders, each with PC's (laptops) order quantity not less than	65	order/Contracts for fulfilment of the criteria specified herein and shall submit the corresponding satisfactory work completion certificate / any other proof as documentary evidence towards adherence to the criteria specified herein. Additional declaration is required from OEM that the products they had supplied to these customers were business series
	b	Two similar completed supply orders, with PC's (laptops) order quantity not less than	80	
	c	One similar completed supply order with PC's (laptops) order quantity not less than	130	
	For Desktop Bids			
	a	Three similar completed supply orders, each with PC's (Desktops) order quantity not less than	15	
	b	Two similar completed supply orders, with PC's (Desktops) order quantity not less than	20	
	c	One similar completed supply order with PC's (Desktops) order quantity not less than	30	

BQC Notes (Most Important):

- Bidder shall submit all qualification documents (**preferably color scan copy**) as mentioned above. No additional documents in the physical form shall be considered.
- All qualification documents as mentioned above falls under rejection category and non-submission of any of the requisite documents shall make the bid liable for rejection summarily.
- For Bidder associated with GEL, Documentary evidence for work completion (i.e. Invoice / Inspection Release Note / Completion Certificate / Performance Certificate) against Gujarat Energy Limited Purchaser Order/ Work order/ contract is not required. However, the same will be verified by GEL internally and Technical evaluation will be carried out by GEL as per criteria Considering submitted PO/work order/contract

Final Check List for Bidders

S.N.	Supporting Documents to be submitted by bidder	Submitted in Technical Bid (Yes/ No)
1	OEM Authorization Certificate: Certificate issued by OEM with mention that the Bidder is Authorized partner, Acceptance of Support Terms and Agreement to supply OEM Declaration that quoted PC (Laptop) model is of Business / Commercial line only	
2	GEL associated Bidder (Existing and Previously): Submit GEL issued PO/WO as per criteria. Bidder has to submit POs with following minimum supplied quantity: For Laptop Bids - 130 PC's (laptops) in a Single PO (100% of SoV) or - 80 PC's (laptops) in 2 PO (Each) (62.5% of SoV) or - 65 PC's (laptops) in 3 PO (Each) (50% of SoV) For Desktop Bids - 30 PC's (laptops) in a Single PO (100% of SoV) or - 20 PC's (laptops) in 2 PO (Each) (62.5% of SoV) or - 15 PC's (laptops) in 3 PO (Each) (50% of SoV) GEL non-associated Bidder: Submit PO/WO issued by end client as per criteria. Bidder has to submit POs with following minimum supplied quantity: - - 130 PC's (laptops) in a Single PO (100% of SoV) or - 80 PC's (laptops) in 2 PO (Each) (62.5% of SoV) or	



GUJARAT ENERGY

**BIDDERS QUALIFICATION CRITERIA (BQC) FOR
PC's (Desktops & Laptops) Procurement
GEL/IT&ERP/PC/2026/AUG/011**

- 65 PC's (laptops) in 3 PO (Each) (50% of SoV)

For Desktop Bids

- 30 PC's (laptops) in a Single PO (100% of SoV) or
- 20 PC's (laptops) in 2 PO (Each) (62.5% of SoV) or
- 15 PC's (laptops) in 3 PO (Each) (50% of SoV)

Submit Work completion certificate/ Inspection release against submitted PO/WO as per criteria reflecting min. below details but not limited to Completion certificate/Inspection release note shall contain PO no./ Service order no./ contract no., date of completion, quantity, make etc.

To remove any ambiguity, Please provide the summary of the purchase order in below format (e.g. data provided)

BQC Criteria		2a / 2b / 2c (Please tick for which BQC criteria you are submitting the documents)						
S. No	PO / WO / Contract Number	PO / WO / Contract Date	Customer Name	PO Value	Delivery completion Date	Desktop / Laptop Type (Business / Home Use)	Desktop / Laptop Model	Qty Delivered
1	2343	01/01/2026	ABC	34567	01/02/2026	Business	Dell Latitude	12
2	2345	02/01/2026	DEF	34568	02/02/2026	Business	HP Probook / Elite Book	10
3	2367	03/01/2026	PQR	34569	03/02/2026	Business	Lenovo Thinkpad	15

Additionally please provide a declaration for the above BQC criteria from MAF that the supplied PC's (Desktop / Laptops) were business series PC's for each order

Annexure -1 MAF Declaration (This Bid)

(To be issued on the Official Letterhead of the Product - PC (Desktop / Laptop) Manufacturer (OEM)), To be provided separately for Laptop as well as Desktop Bids

Date: ____ [Insert Date] ____

RFP / Tender Reference No: ____ [Insert RFP Reference Number] ____

To:

GUJARAT ENERGY LIMITED

Office No 4 & 5, Ground Floor,

IT Tower -2, Infocity

Gandhinagar 382 009

Subject: Manufacturer's Authorization Form (MAF) for Supply of Product - PC's (Desktops / Laptops)

Dear Sir / Madam,

We, _____ [OEM], having our registered corporate office at _____ [OEM's Registered Address], and being an established and reputable manufacturer of laptops, do hereby authorize _____ [Name of the Bidder / Partner], having their office at _____ [Bidder's Address], to submit a bid, process, and negotiate the contract against the above-mentioned RFP / Tender.

We hereby extend our full guarantee, warranty, and comprehensive support backline services as per the terms and conditions prescribed in the RFP for the goods and services offered by the above bidder against this project.

We explicitly confirm and declare the following:

- 1. Compliance with RFP Terms:** _____ [Name of the Bidder] is fully authorized to supply our products at the strictly agreed terms, conditions, specifications, and pricing frameworks outlined in the RFP document
- 2. Mandatory OEM Parts Replacement:** In the event of any hardware or component failure during the warranty period, we guarantee that all faulty parts will be replaced exclusively with **original, genuine, brand-new OEM (Original Equipment Manufacturer) spare parts**. The use of any third-party, refurbished, or unapproved compatible parts is strictly prohibited.
- 3. Business / Commercial Series Assurance:** All PC's (Desktops / Laptops) proposed and supplied under this bid belong strictly to our **Business / Commercial Series portfolio** i.e. _____ [Insert Commercial Brand/Model Series name]
- 4. Exclusion of Consumer/Retail Range:** We certify that no laptops from our consumer, retail, or home-use product categories will be supplied under this contract. The offered models are purpose-built for enterprise environments, featuring enterprise-grade durability, security chips (TPM), and enterprise lifecycle support

We further certify that the technical support, spare parts availability, and warranty fulfillment for these commercial-series laptops will be maintained directly by us or through our authorized service centers for a period of 5 years from the date of installation (in line with PC Configuration in the RFP)

Yours faithfully,

For and on behalf of _____ [Name of the Manufacturer]

(Authorized Signatory)

Name: _____ [Name of the Signatory]

Designation: _____ [Designation, e.g., Channel Head / Country Manager]

Contact Number: _____ [Phone Number]



GUJARAT ENERGY

**BIDDERS QUALIFICATION CRITERIA (BQC) FOR
PC's (Desktops & Laptops) Procurement
GEL/IT&ERP/PC/2026/AUG/011**

Email ID: _____[Email Address]

Company Seal / Stamp:

Annexure -2 MAF Declaration (Supplied to other customers)

(To be issued on the Official Letterhead of the Laptop Manufacturer (OEM)), To be provided separately customer order wise for Laptop as well as Desktop Bids

Date: ____ [Insert Date] ____

RFP / Tender Reference No: ____ [Insert RFP Reference Number] ____

To:

GUJARAT ENERGY LIMITED
Office No 4 & 5, Ground Floor,
IT Tower -2, Infocity
Gandhinagar 382 009

Subject: Manufacturer's Declaration that the customers' requirements were fulfilled through business series PC's (Desktops / Laptops)

Dear Sir / Madam,

We, **[OEM]** _____, having our registered corporate office at _____, **[OEM's Registered Address]**, and being an established and reputable manufacturer of PC's (Desktops / Laptops), do hereby confirm that **[Name of the Bidder / Partner]** _____, having their office at **[Bidder's Address]** _____, is/was fully authorized to supply the below mentioned products to [Customer] _____, vide [Customer order no #] _____, [dated #] _____, [PC (Desktop / Laptop) model #] _____, [qty] _____ and has completed the delivery of the same to respective customer.

We also confirm that the above-mentioned laptops strictly belonged to our **Business / Commercial Series portfolio** i.e. **[Insert Commercial Brand/Model Series name]** _____ .

We certify that above mentioned PC's (Desktops / Laptops) no consumer, retail, or home-use product categories were supplied under the above-mentioned contract. The offered models were purpose-built for enterprise environments, featuring enterprise-grade durability, security chips (TPM), and enterprise lifecycle support

Yours faithfully,

For and on behalf of _____ **[Name of the Manufacturer]**
(Authorized Signatory)

Name: _____ [Name of the Signatory]

Designation: _____ [Designation, e.g., Channel Head / Country Manager]

Contact Number: _____ [Phone Number]

Email ID: _____ [Email Address]

Company Seal / Stamp:

Initiator: For your kind review and further submission please